

# 2024 Ralph C. Wilson, Jr. Foundation Arts & Culture Initiative

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*Community Foundation for Greater Buffalo*

## *Basic Information*

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### **Nonprofit Status\***

What status are you utilizing to submit this application?

#### **Choices**

Our organization is submitting as an independent 501c(3) organization.

Our organization is submitting through our fiscal sponsor.

### **Eligible Counties\***

Please check the eligible county(ies) in which your organization is physically located and/or operates from.

#### **Choices**

Allegany

Cattaraugus

Chautauqua

Erie

Genesee

Monroe

Niagara

Orleans

Wyoming

### **Type of Arts and Cultural Organization\***

Select the category that best describes your primary focus.

#### **Choices**

Architecture

Artist Community

Arts Education Organization

Dance

Design

Folk & Traditional

Literary Arts

Local Arts Agency

Media Arts

Museums

Music

Musical Theater

Opera

Presenting & Multidisciplinary Work Organization  
Theater  
Visual Arts  
Other

## Type of Arts & Cultural Programming (Other)

If you selected Other for the type of Arts & Cultural Programming, please detail that below.

*Character Limit: 250*

## Operating Budget\*

What is your total operating budget for your most recently completed fiscal year?

To be eligible for this application, the organization must have a total operating budget of \$500,000 or less in its most recently completed fiscal year. We will also refer to your most recently completed 990 to verify this information.

*Character Limit: 20*

## Grant Type\*

Which grant are you applying for?

You may apply for one only.

### Choices

Micro Grant

Capacity Building and General Operations Grant

## Fiscal Sponsor

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### Fiscal Sponsor Details\*

Provide the name of the organization you are applying on behalf of. Briefly describe the nature of your relationship with the sponsored organization.

This field should be completed by the fiscal sponsor. The fiscal sponsor is formally considered applicant and legally responsible for grant fulfillment, including reporting. The remainder of the grant application should be completed with the information for the sponsored organization.

*Character Limit: 1000*

## Monroe County

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Monroe County arts organizations should apply through the Rochester Area Community Foundation's grant portal, which can be found here.

**Please do not complete this application.**

## Micro Grant

### Project Name\*

Character Limit: 100

### Administrative Structure

Complete the chart below.

For the purposed of this application, 35 hours per week is considered full-time.

Staff are defined as paid individuals who are primarily dedicated to the strategic and/or administrative operations of an organization. To be eligible for this application, the organization must have **LESS THAN** 1 full-time staff member.

Type of Administrative Staff	Total Number of Staff	Total Number of Weekly Hours (Provide the total number of hours for ALL staff.)
Full-time (paid staff working at least 35 hours/week)		
Part-time (paid staff working less than 35 hours/week)		
Seasonal (paid staff who have temporary work during certain times of the year)		
Volunteer (unpaid staff)		

### Mission\*

What is your mission statement?

Ideally, this is your board-approved mission that is no longer than 3 sentences.

Character Limit: 2000

### Exception Approval

If the mission of your organization is not focused on arts and culture and you have been granted an exception by the Community Foundation for Greater Buffalo to apply, please explain how your organization advances arts and culture in your community.

Be sure to upload exception approval as an attachment.

*Character Limit: 2000*

### **Community Need\***

**Why is your organization needed in the community? How do you know this?**

Frame your answer within the context of the community you serve. Only if appropriate, your answer may reference your organizational values of equity around accessibility, race and ethnicity, income levels, gender, etc.

*Character Limit: 3000*

### **Program\***

**Provide a brief description of your programs. Be sure to include information on how frequent your programming is.**

*Character Limit: 3000*

### **Community Served\***

**Provide the number of people and any demographic information you collect about the people you serve on an annual basis. If you do not track demographics of the people you serve, please tell us why.**

You are welcome to provide data in bullet point form.

For example:

- In 2023, 200 students served
- Ages 5-18
- 60% identify as African American
- 28% identify as White
- 12% identify as Hispanic
- 95% come from a low-income household or community

If you have an online report or webpage that provides this information, feel free to provide the link to it instead of typing the answer out below.

What are we looking for? Your answer should include age, gender and ethnicity/race, as well as any other important demographics you track.

Why are we asking? This information helps us understand more about who your organization serves and the impact that it has on the community.

*Character Limit: 2000*

### **Amount Requested\***

The maximum award is \$2,500.

*Character Limit: 20*

## Goal\*

**What will you use the funds for?** (Funds may be used for project or general operating expenses.)

Be sure to include a brief project description and timeline. Describe any partnerships or collaborations that are specific to this project.

*Character Limit: 3000*

## Success\*

**Based on your goal above, what will success look like for your organization once you have utilized the funds?**

*Character Limit: 2000*

## Optional Uploads

**You may upload up to 3 pages of materials that enhance the story of your organization and/or supplement the narrative you have already provided.**

Guidelines:

Evaluators will review up to 3 pages of additional content. Examples of this content include photos, letter of support, testimonials from your community, etc.

Evaluators will review up to 3 minutes of video content. If you are uploading a longer video, please specify the 3 minutes you would like reviewed. If nothing is specified, evaluators will review the first 3 minutes. To stay within maximum file sizes, upload a PDF with a link to the video. This PDF counts towards your total of 3 pages.

*File Size Limit: 2 MB*